



*American Consulate, Chennai,
No. 220 Anna Salai, Gemini Circle,
Chennai – 600 006
Phone No. 044 – 2857 4000*

Solicitation No. S-IN600-17-Q-0014

Dated: 07th September 2017

Name & address of Offeror

Issued by: GSO/Contracting

You are invited to submit your lowest prices for “MSG - Supply of Right Hand Drive Van with minimum of 10 Seat Capacity” as per specification provided in Annexure A. Your offer must be submitted via email only at HoltzAB@state.gov, AndersonJA3@state.gov with cc to RaviM2@state.gov on or before September 18, 2017 by 1100hours. Offers submitted on any other e- mail, shall not be considered for further evaluation. Please ensure quoted product specification meet or equivalent as per requirement listed in Annexure A & Offeror must write their name, address and contact phone number on each page. The Contracting Officer shall provide additional information and/or clarifications concerning this solicitation.

Vehicle – Description

- 1. “MSG - Supply of Right Hand Drive Van with minimum of 10 Seat Capacity” as per attached Annexure A.
Quantity – 1 each.

Cost Break Up (**This RFQ is intended for suppliers that have the capability to service in Chennai, India. Additionally, spare parts must be available in India**)

A) Vehicle cost	_____
GST	_____
Other charges as applicable	_____
Total Cost inclusive of all charges	_____



Note: IMPORTANT INSTRUCTIONS: PLEASE READ CAREFULLY WHILE SUBMITTING THE OFFER

1. This will be a firm fixed price Contract with no additional charges for currency fluctuation. The prices shall include all taxes and freight if applicable and delivery up to Chennai, India.
 2. On-road (within Chennai) Insurance will be paid by Consulate.
 3. Please quote for only current model/s. Bidders are requested to specify make/model of quoted vehicle along with technical specifications/catalog/ image of the offered product.
 4. Please advise lead time of delivery period in your proposal.
 5. For any technical query kindly email Mr. Andrew Holtz at HoltzAB@state.gov, Mr. Joseph Anderson at AndersonJA3@state.gov, and Ms. Malathy Ravi at RaviM2@state.gov on or before September 12, 2017. The answer to the queries will be shared with all prospective bidders.
 6. Submission of the offer: The quotation must be submitted electronically (via email) no later than 1100hours local time on or before September 18, 2017 at HoltzAB@state.gov, AndersonJA3@state.gov, with cc to RaviM2@state.gov with subject line "**SIN60017Q0014 – MSG - Supply of Right Hand Drive Van with minimum of 10 Seat Capacity**". Please do not submit your quotations via courier. Please submit signed and dated offers to the office/e-mail ID specified in this solicitation at or before the exact time specified in this solicitation. Offers should be submitted on as specified in the solicitation.
 7. Quote submitted at any other email id and after the due date and time given shall not be considered.
 8. Goods & Service Tax (GST): Applicable for vendors operating within India. Pl's note that the GST unique identification number (UIN) for Consulate Chennai is **UIN: 3317USA00002UNE**. U.S. Consulate General **Chennai** that in the new GST regime the exemption at the point-of-sale for the **Consulate has been replaced with the claim of refund from the local government after the purchases have been made with the payment of GST. Refer attached GST Circular to vendor for details.**
 9. Kindly prepare your quotations clearly giving break-up of GST.
2. **DELIVERY SCHEDULE:** Vehicle should be delivered as per delivery committed in the quote and mentioned in the Purchase Order. Delivery at American Consulate General, No. 220 Anna Salai, Gemini Circle, Chennai 600 006.
 3. **Kindly submit following documents along with offer.**
 - (a) Quote must be accompanied with detail vehicle specification. Offer without proper specification shall not be considered for further evaluation.

4. Period for acceptance of offers.

- a. The offeror agrees to hold the prices in its offer, unless there is a major revision in price due to host Government regulations.

NOTE: IT IS MANDATORY TO REGISTER IN SAM FOR ORDERS VALUE OVER \$30,000

KINDLY VISIT WWW.SAM.GOV TO REGISTER YOUR COMPANY. THERE IS NO COST TO REGISTER IN SAM. SEE ATTACHED SAM REGISTRATION POWERPOINT / GUIDE TO START FOR NEW REGISTRATION. ORDERS WILL BE ISSUED ONLY IF YOU HAVE THE REGISTRATION. KINDLY START THE PROCESS NOW.

5. System for Award Management. The offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance and through final payment of any contract resulting from this solicitation. If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror. Offerors may obtain information on registration and annual confirmation requirements via the SAM database accessed through <https://www.acquisition.gov>

7. Evaluation Factors:

- Award will be made to the lowest priced, technically acceptable, responsible bided offer.
- Record of satisfactory past performance.
- The Government reserves the right to reject proposals that are unreasonably low or high in price.
- Offer acceptability will be determined by assessing the bidder's compliance with the terms of the RFQ. The offeror must properly complete and submit all sections of the solicitation. Proposals which do not comply with the RFQ may be rejected on that basis.
- **This RFQ is intended for suppliers that have the capability to service in Chennai, India. Additionally, spare parts must be available in India.**
- The Government will determine bidder responsibility by analyzing whether the apparent successful bidder complies with the requirements of FAR 9.1, including:
 - adequate financial resources or the ability to obtain them;
 - ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
 - satisfactory record of integrity and business ethics;
 - necessary organization, experience, and skills or the ability to obtain them;

- o necessary equipment and facilities or the ability to obtain them; and
- o be otherwise qualified and eligible to receive an award under applicable laws and regulations.

8. Terms and Conditions:

- If your proposal/ offer are accepted, American Consulate, Chennai will issue a U S Government firm and fixed price purchase order.
- American Consulate does not make any advance payment.
- Payment Terms: Payment shall be made thru EFT (electronic fund transfer) within Net 15 days of receipt of vehicle with proper original invoice at American Consulate, Chennai, India.

Important: The American Consulate reserves the right to reject any or all offers, and to delete any portion/or items of the solicitation.

Name of the Offeror _____

Signature _____ Dated _____

Telephone # _____

Fax # _____

Email Id: _____

Sincerely



Andrew B. Holtz
Contracting Officer

VEHICLE QUESTIONNAIRE -
Automobile

ANNEXTURE A - SPORT UTILITY VEHICLE (SUV), RIGHT HAND DRIVE - 2017 MODEL		
If for State, has Post obtained waiver from A/LM/MV for offshore purchase?	<input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
Right or Left Hand Drive?	<input checked="" type="checkbox"/> Right Hand, <input type="checkbox"/> Left Hand	
Desired Make and Model?	VAN	
Sedan or Station Wagon?	<input type="checkbox"/> Sedan, <input type="checkbox"/> Station Wagon	
Type Engine?	<input type="checkbox"/> Gas, <input checked="" type="checkbox"/> Diesel	
Engine size?	<input checked="" type="checkbox"/> 6 Cylinder or larger, <input type="checkbox"/> 4 Cylinder	
Engine size? State displacement (CC) or KWH/PS?		
Type of Transmission?	<input checked="" type="checkbox"/> Automatic, <input checked="" type="checkbox"/> 4 or 5 gear	
Anti-Lock Braking System (ABS)	<input checked="" type="checkbox"/> Yes, <input type="checkbox"/> No	
Preferred Exterior Color	White /Silver or Grey Metallic	
Preferred Interior Color	any complementary color to exterior	
Vinyl or Cloth Seats?	<input checked="" type="checkbox"/> Vinyl or <input type="checkbox"/> Cloth	
Entertainment? Please State what preferred.	CD Player/MP3 Player, Radio	
Air Conditioning?	<input checked="" type="checkbox"/> Yes, <input type="checkbox"/> No	
Tinted Glass?	<input checked="" type="checkbox"/> Yes, <input type="checkbox"/> No	
Remote Locking?	<input checked="" type="checkbox"/> Yes, <input type="checkbox"/> No	
Sunroof?	<input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
Trim Level?	<input type="checkbox"/> Basic, <input checked="" type="checkbox"/> Mid	
Heated Mirrors	<input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
Heated Seats?	<input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
Side Airbags?	<input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
Front Airbags?	<input checked="" type="checkbox"/> Yes, <input type="checkbox"/> No	
Spare Tire?	<input checked="" type="checkbox"/> Full Size, <input type="checkbox"/> Temp.	
Trailer Hitch?	<input checked="" type="checkbox"/> Yes, <input type="checkbox"/> No	
Delivery Point?	American Consulate General, Chennai - 600 006.	
Steering	Power steering	
Drive	all wheel drive preferred	
Wheelbase	3200 mm	
Seating capacity	Minimum of 10 seats including driver	
KW	74KW (100 hp) at 4000RPM	
Color of seats	Best manufacturer's match to exterior color	
Interior Features	Tilt steering wheel, cruise control, automatic climate control Dual AC. Adjustable seats and windows, Retractable side mirrors.	
Additional Features	Airbags, Airbag Manual Cut-off Switch, ABS, vehicle stability control, all row 3-point seat belts, front and rear disc brakes, steering reach adjustment.	
Please list any options or items required and not covered above: Add: Rear View Camera with Display BS IV and Seating Capacity 6+1	1. maximum width of 2286 mm 2. prefer tallest internal height clearance available for operational reasons.	