



U.S. Consulate General Hyderabad

June 28, 2018

Dear Prospective Quoter:

SUBJECT: RFQ: 19IN4718Q0001- Requirement for Hotel room

U.S. Consulate General Hyderabad has a requirement of accommodation for hotel room with transportation to office & back daily from July 11, 2018 – September 15, 2018.

You are invited to submit a quotation on or before July 7, 2018 and we encourage you to provide competitive rates. Please also include in your rates transportation to and from the hotel to the U.S. Consulate General Hyderabad located in Paigah Palace in Secunderabad from Monday to Friday.

The Request for quotes does not commit the Consulate to make an award. The Consulate may cancel this RFQ or any part of it at any time.

Please read the RFQ carefully and if you are interested, submit your quotation to [HyderabadGSOProcurement@state.gov](mailto:HyderabadGSOProcurement@state.gov) and return a completed SF-18 to the address shown in Block 5a of the SF-18 by July 7, 2018. Oral quotations will not be accepted.

Sincerely,

A handwritten signature in blue ink, appearing to read 'James P. Segraves', written over the word 'Sincerely,'.

James P. Segraves

Contracting Officer

**Request for Quotations (RFQ) (under \$150,000)**

<b>REQUEST FOR QUOTATIONS</b> <i>(THIS IS NOT AN ORDER)</i>	THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS- SMALL PURCHASE SET-ASIDE (52.219-4)	PAGE 1	OF 1	PAGES
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1. REQUEST NO. <b>191N4718Q0001</b>	2. DATE ISSUED <b>06/28/2018</b>	3. REQUISITION/PURCHASE REQUEST NO. PR7442066	4. CERT FOR NAT DEF. UNDER BDSA REG 3 AND/OR DMS REG 1	RATING
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5A. ISSUED BY <b>General Services Officer, U.S. Consulate General -Hyderabad</b> <b>1-8-323, Paigah Palace Chiran Fort Lane – Begumpet - Secunderabad</b>	6. DELIVER BY (Date) TBD
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5B. FOR INFORMATION CALL. <i>(Name and telephone no.) (No collect calls)</i>		7. DELIVERY <b>X</b> <i>(See Schedule)</i>
NAME <b>James P. Seagraves</b>	TELEPHONE NUMBER	
	AREA CODE <b>040</b>	NUMBER <b>40338356</b>

8. TO	9. DESTINATION
a. NAME	a. NAME OF CONSIGNEE <b>General Services Officer</b> <b>U.S. Consulate General Hyderabad</b>
b. COMPANY	

c. STREET ADDRESS	b. STREET ADDRESS <b>1-8-323 Paigah Place,</b>
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d. CITY	e. STATE	f. ZIP CODE	a. CITY <b>Secunderbad</b>
			d. STATE <b>TS</b>
			e. ZIP CODE <b>500-003</b>

10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5A ON OR BEFORE CLOSE OF BUSINESS (Date) <b>July 1, 2018</b>	<b>IMPORTANT:</b> This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5A. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.
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**11. SCHEDULE (Include applicable Federal, State and local taxes)**

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
1	Requirement of accommodation for hotel room with transportation to office & back daily from July 11, 2018 – September 15, 2018.	1	Apt		

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS %	b. 20 CALENDAR DAYS %	c. 30 CALENDAR DAYS %	d. CALENDAR DAYS NUMBER
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NOTE: Additional provisions and representations  are  are not attached.

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION	15. DATE OF QUOTATION
a. NAME OF QUOTER			16. SIGNER	
b. STREET ADDRESS				
c. COUNTY			a. NAME (Type or print)	b. TELEPHONE
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)	
			AREA CODE	
			NUMBER	