**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

<table>
<thead>
<tr>
<th>1. CONTRACT ID CODE</th>
<th>PAGE 1 OF 1 PAGES</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| 2. AMENDMENT/MODIFICATION NO. A001 |
| 3. EFFECTIVE DATE see block 16c |
| 4. REQUISITION/PURCHASE REQ. NO. |
| 5. PROJECT NO. (If applicable)   |
| 6. ISSUED BY CODE               |
| 7. ADMINISTERED BY (If other than Item 6) CODE |

American Embassy, Shanti Path, Chanakyapuri, New Delhi 110021

8. NAME AND ADDRESS OF CONTRACTOR (NO., street, city, county, State, and ZIP Code)

X

9a. AMENDMENT OF SOLICITATION NO. 191N6520Q0034  
Dated (See Item 11)  
May 14, 2020

9b. MODIFICATION OF CONTRACT/ORDER NO.  
Dated (See Item 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

[X] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. [X] is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 3 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers.

FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCP section headings, including solicitation/contract subject matter where feasible.)

The purpose of this amendment is for the following:

1. Response to Questions; (SECTION A)

The offeror is required to convey their acceptance by completing Blocks 8 above and 15A, 15B and 15C below and include the signed SF-30 in their final proposal submission.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)  
Park Wollam

15B. NAME OF CONTRACTOR/OFFEROR  
[Signature]

15C. DATE SIGNED  
May 27, 2020

16A. NAME OF CONTRACTING OFFICER  
Park Wollam

16B. UNITED STATES OF AMERICA  
BY (Signature of Contracting Officer)

16C. DATE SIGNED  
May 27, 2020

Standard Form 30
(SECTION A) Response to Questions

1) **Extend Bid Closing:** Notwithstanding Corona situation, date of Bid Closing should be extended by minimum 10-days – Bid closing date cannot be extended.

2) **Ongoing/Previous Contract:** Details of magnitude & name of contractor – Estimated value of the services for 12 months, under normal circumstances is $29,000. The name of the present service provider is American Community Services Association.

3) **Min/Max Task Order:**
   3.1: per task order minimum is INR5,000.00
   3.2: per task order maximum is R2,200,000.00
   3.3: Order Limitations (Pg-30) points (b) (c) & (d)
   Please refer Solicitation Section 2 - Contract Clauses, Addendum To Contract Clauses, 52.216-19 Order Limitations (OCT 1995) for better understanding.

   3.4 (total) period of performance is 12-months – Please refer SECTION 1 – THE SCHEDULE, Para I.B.

4) **Multiple Award:** it is our professional opinion that any division by task orders to more than one Contractor will render this project uneconomic to undertake as required. – Multiple awards are permitted per U.S. Government regulations.

5) **Site Visit:** Is very essential to render professional service (to determine, service / workspace, hot-cold areas, handling & storage, delivery-removal (in-transit logistics), change room, contractor “onsite office”, safety, others – Site visit is not required. Facilities are not available within Embassy compound.

6) **Order Limitations (FAR 52.216.19):**

   6.1 seemingly point (c) contradicts (b) – This is an IDIQ contract, refer SECTION 1 – THE SCHEDULE, Para I. C. Please read the complete solicitation for better understanding.

   6.2: clarify point (d) – This is self-explanatory. Please read it completely for better understanding.

7) **Event-Kitchen:** How much space? details/dimensions of layout required – Varies depending on location of event. Facilities are not available at the Embassy.

8) **Event-Kitchen:** Type(s) of GFE equipment? – No GFE equipment. If not existing, is it possible to station Contractor equipment at a designated area and/or avail storage space? – No.

9) **Indian Licenses:** To avoid ambiguity of definition and as safe measure, prefer USG specify the list of Permits, Licenses & Certificates – All licenses for catering business as per the local government regulations. Please refer Solicitation Section 2 - Contract Clauses, Addendum To Contract Clauses, 652.242-73 Authorization And Performance (AUG 1999) for complete information.
10) **Manpower/Staff Documentation:** A detailed list of documents as shall be required by USG, relating to our Staff (deployed to the event(s) – Refer “Section 1 – The Schedule, Continuation to SF-1449, Schedule Of Supplies/Services, Block 20 Description/Specifications/Work Statement” for complete details.

11) **Event Lead Time:** Estimated lead time of the Task Order, in order to prepare for event(s) – Lead time varies depending on event.

12) **Excess of Task-Order:** How to record Quantity/Pricing/Accounting in case COR is mandated to take decision to increase the serving of Food/Item during live-event, Examples such as: serve beyond pre-decided menu (say, increase of appetizers) Or, add-on extra live stations – Any additional requirements shall be approved in advance.

13) **Menu Bifurcation:** Should Contractor provide a detailed bifurcation of the exact number of items per meal. This has to be further bifurcated by number of items, veg/non veg, & hot/cold, live stations, etc. – Yes, this is further also covered at the time of menu planning in terms of items spread under each category. Quantity is as per the number of people mentioned and to cater for required time frame.

   **example:** Heavy Hors d’oeuvres with Dessert Options-quantity to be supplied? (then again, bifurcate quantity of vegetarian & non-vegetarian options?) and yet again, quantity of Dessert Options to be supplied

14) **Menu Bifurcation:** Buffet Breakfast with live stations- Bifurcate choice of Cuisine?, then again, bifurcate Vegetarian & Non-Vegetarian options?, what would be the number of live stations required? – Refer answer to question # 13.

   14.1: How many live stations are required, as per the various meal options mentioned? – Decided as per each event requirement.

**IMP Note:** All of point-13 & 14 are just projected examples, albeit, a highly detailed bifurcation is MOST essential to understand USG requirements (since this does affect on food/ service quality/costing/event infrastructure/set-up/logistics, etc.

15) **Anticipated Timing:** for pass around snacks? – 2.5 – 3 hours, but subject to change as per event and host’s requirement.

16) **Liquor:** Is it Embassy procured/supplied? Or, by Contractor? – Not by Embassy. By the host or details between host and contractor.

17) **Service Style:** by Buffet or Sit-down? (for “Catering Services with live kitchens” and “Cocktail reception, snack or dinner with menu options) – Both styles required. Depends on the specific event.

18) The possession of beef & meat products is banned in Delhi. Is there any way to get around this in order to help serve you better? – It is contractor’s responsibility to provide services as per the scope of work.
19) DBA: Is this responsibility by Contractor? and, Reimbursed? – Any statutory requirements including DBA is contractor’s responsibility.

19.1: Workman Compensation: is this separate responsibility by Contractor? It is contractor’s responsibility to abide by all the local Government statutory requirements.