



CONSULATE GENERAL OF THE

UNITED STATES OF AMERICA
MUMBAI, INDIA

C-49, G Block, Bandra-Kurla Complex
Bandra (East), Mumbai 400 051

May 2, 2023

Dear Prospective Offeror,

**SUBJECT: REQUEST FOR QUOTATION - SOLICITATION NUMBER
191N2923D0002**

The Consulate General of the United States of America in Mumbai invites you to submit a quotation for clearance expeditor/agent services to clear inbound and outbound diplomatic pouches to and from Chhatrapati Shivaji Maharaj International Airport Cargo and deliver to U.S. Consulate General, Mumbai located at C-49, G Block, Bandra Kurla Complex, Bandra East, Mumbai 400051, India.

The U.S. Government intends to award a contract to the responsible vendor submitting a technically acceptable quote with the lowest price, based on initial quotations without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

The Consulate intends to conduct a pre-proposal conference at the site. The pre-proposal conference will be held on May 17, 2023 at 2:00 p.m. (IST) at the US Consulate General, Mumbai Prospective offerors/quoters should contact the Procurement Section by telephone 2672-4000 during regular business hours or via email at Mumbaicontracts@state.gov for additional information or to arrange entry to the building.

Your proposal must be submitted in a sealed envelope marked "Proposal Enclosed for Pouch Services Contract - 191N2923D0002" addressed to the Contracting Officer, American Consulate General, C-49, G-Block, Bandra Kurla Complex, Bandra East, Mumbai 400 051 by 16:00 hrs. on or before June 1, 2023. No quotations will be accepted after this time. Proposals must be in English and incomplete proposals will not be accepted.

In order for a proposal to be considered, you must also complete and submit the following:

1. SF-1449
2. Section B, Pricing
3. Section K, Representations and Certifications.
4. Additional information as required in Section L, Solicitation Provision.
5. Proof of SAM Registration.

Prior to contract award, the successful offeror(s) will be required to register for a Unique Entity ID at www.sam.gov.

Sincerely,



Rachel Atwood Mendiola
Contracting Officer