U.S. Consulate General, Chennai
Regional Security Office
Questionnaire for Contract Work & Projects

General Instructions:

- For legibility, the employee must type all fields with the exception of the signature.
- Unless noted otherwise, all date formats should be MM/DD/YY e.g. 01/01/17 for Jan 1, 2017
- You must attach a copy of the ID you list below.

Attach Photo

1. Name:
2. Father's Name:
3. Family Name, if any:
4. Other Names Used (Nickname):
5. Date of Birth (Month/Day/Year):
6. Place of Birth (City, State):
7. Sex (M or F):
8. Contact Telephone Number:
9. ID Type (Passport/DL/Ration Card/Election ID/AADHAR):
10. ID Number:

11. Your Marital Status (Single, Married or Divorced):
12. Spouse or Ex-Spouse Details

Name	Date and Place of Birth	Date and Place of Marriage	Country of Citizenship

13. Where you have lived the past 5 years, beginning with the most recent address and working back.

Period (Month/Year - Month/Year)	**Address**

14. Your Employment the past 5 years, beginning with the present and listing periods of unemployment.

Period (Month/Year - Month/Year)	**Employer Name**	**Address**

15. List two people who know you well. Your references can be friends, peers, or neighbors but they cannot be relatives.

Name	**Period Known** (Month/Year to Month/Year)	**Address**	**Tel. No**

16. Have you ever been arrested/charged/prosecuted for a crime? (Y or N) ☐

- Do not include anything that happened before your 18th birthday
- If "YES", complete the fields below for each separate occurrence.

Mon/Yr.	**Offense**	**Action Taken**	**Law Enforcement Authority or Court**	**State**	**Pincode**

By signing below:
- I certify that all of the above information is complete and accurate
- I authorize the US Consulate Regional Security Office to conduct a background investigation for suitability for employment.
- I understand that failure to provide all required information could result in termination.

Applicant Signature: _____ Date: _____

To Be Completed by Contractor

Title or Position: _____

Compound Access or CGR Required (Y or N): __

By signing below, I certify that the above person is an employee and requires a security certification, a local check and/or the issuance of a consular badge from RSO for contract compliance and work duties.

Contractor Supervisor/Manager Printed Name: _____
Contractor Supervisor/Manager Signature: _____
Date: _____