



**CONSULATE GENERAL OF THE  
UNITED STATES OF AMERICA**

220 Anna Salai, Gemini Circle  
Chennai 600 006, Phone: 044-28574000

***Request for Proposal (RFP) # 191N6020R0001***

***December 10, 2019***

***TO ALL INTERESTED VENDORS***

***Dear all,***

SUBJECT: Request for licensed Consulting Company to provide complete Mechanical/ Electrical/ Plumbing (MEP) and structural steel framing inspections, coordination, supervision, and documentation

Consultation Quality Assurance services are needed for Mechanical/ Electrical/ Plumbing (MEP) and Structural Steel Consultation Services project. We will select a firm based on the technical qualifications. The selected Consultant will enter into an agreement with the U.S. Consulate Chennai to provide the inspection/consultation services related to Consulate renovation project at various phases from pre-construction to post-construction.

The Consulate intends to conduct a Site visit (**Mandatory**) on **Tuesday, December 17, 2019 at 15:00 hrs. (IST) at the U.S. Consulate located at 220, Anna Salai, Chennai 600 006.**

Please submit your names to [ChennaiProcurementFSNS@state.gov](mailto:ChennaiProcurementFSNS@state.gov) for building permit before 15:00 hrs.(IST), December 13, 2019 to schedule the site visit.

For any technical queries, kindly e-mail Mr. Bruce Sullivan at [SullivanBW@state.gov](mailto:SullivanBW@state.gov) with cc to [ChennaiProcurement@state.gov](mailto:ChennaiProcurement@state.gov) on or before 12:00 noon (IST), Friday, December 20, 2019. The answers to the queries will be shared with all prospective bidders on or before Tuesday, December 31, 2019. Any query received after December 20, 2019 will not be entertained.

**Firms wishing to be considered for this project should submit the attached Standard Form 330.** The instructions for completing this form are available in the Standard Form-330 itself.

We will evaluate firms based on:

- Relevant, professional qualifications of the firm for the type of work required;
- Specialized experience and technical competence in the type of work required;
- Demonstrated success on similar projects in terms of quality of work and compliance with schedules;

- Capacity to accomplish work;
- Knowledge of locality of project;
- Licensed (List of required Licenses available in Page no. 5 of the attached Statement of Work); and
- SAM registration status

**KINDLY VISIT WWW.SAM.GOV TO REGISTER YOUR COMPANY. THERE IS NO COST TO REGISTER IN SAM. SEE ATTACHED QUICK START GUIDE / STEP BY STEP PROCESS FOR NEW REGISTRATION. ORDERS WILL BE ISSUED ONLY IF YOU HAVE THE REGISTRATION. KINDLY START THE PROCESS NOW.**

**System for Award Management.** The offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance and through final payment of any contract resulting from this solicitation. **If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.** Offerors may obtain information on registration and annual confirmation requirements via the SAM database accessed through <https://www.acquisition.gov>

Please submit a completed Standard Form 330 **before 15:00 hours (IST) on January 09, 2020** to [SullivanBW@state.gov](mailto:SullivanBW@state.gov) with cc to [ChennaiProcurement@state.gov](mailto:ChennaiProcurement@state.gov) . Resumes of key individuals may be attached to this form.

Sincerely,



Bruce W Sullivan  
Contracting Officer