



*U.S. Consulate General, Chennai, India,
No. 220 Anna Salai, Gemini Circle,
Chennai 600 006, India.
Phone No. 044 – 2857 4000*

Solicitation No. 191N6020Q0004

Date: January 14, 2020

To: Prospective Quoters

Greetings from U.S. Consulate General, Chennai, India.

The U.S. Consulate General, Chennai invites you to participate in Solicitation to carry out the following works at Marine Security Guards Residence (MSGR), as described in attached Scope of Works (SOW).

“Modification and Renovation works at MSGR”

The Consulate intends to conduct a Site visit [Mandatory] on Friday January 24, 2020 at 12:00 noon at the following location:

MSGR: 6A-30 North Crescent Road, T Nagar, Chennai 600017.

For any technical queries, kindly e-mail Contracting Officer Mr. Bruce Sullivan at SullivanBW@state.gov with cc to ChennaiProcurement@state.gov before **12:00 noon (IST) on Thursday, January 30, 2020**. The answer to the queries will be shared with all prospective bidders on or before Tuesday, February 04, 2020. Any query received after January 30, 2020 will not be entertained.

Your quotation must be submitted electronically (via email) by **15:00 hrs. (IST) on Monday, February 10, 2020** to Contracting Officer e-mail at SullivanBW@state.gov with cc to ChennaiProcurement@state.gov with subject line **“191N6020Q0001 – Modification and Renovation of MSGR.”** Please do not submit your quotations via courier. Please submit signed and dated offers to the office/e-mail ID specified in this solicitation. Any quote submitted to any other email id and after the due date and time given, shall not be considered.

- The Vendor shall furnish all information requested in attached SOW. All responsible sources may submit a quotation, which shall be considered.
- **Kindly read Scope of Work and other related attachments closely**, before submitting quote. Provide break-up for each line item separately.

- This will be a firm fixed price Contract with no additional charges for currency fluctuation. The prices shall mention all taxes and freight separately as applicable.
- Goods & Service Tax (GST): Applicable for vendors operating within India. Please note that the GST unique identification number (UIN) for Consulate Chennai is **UIN: 3317USA00002UNE.**
- Quote GST as a separate line item with clear break-up.
- Mention firm completion date for subject works.

NOTE: IT IS MANDATORY TO REGISTER IN SAM

System for Award Management (SAM):

As per USG guidelines, in order to do business with the U.S. government, the solicitation requires that your firm register with the System for Award Management (SAM) prior to the award of the contract pursuant to applicable regulations and guidelines. In order to do business with the U.S. government it's mandatory to register with SAM. The SAM registration shall be for the same name and address identified on the contract.

KINDLY VISIT WWW.SAM.GOV TO REGISTER YOUR COMPANY. THERE IS NO COST TO REGISTER IN SAM. SEE ATTACHED QUICK START GUIDE / STEP BY STEP PROCESS FOR NEW REGISTRATION. ORDERS WILL BE ISSUED ONLY IF YOU HAVE THE REGISTRATION. KINDLY START THE PROCESS NOW.

The offeror acknowledges the requirement that a prospective awardee shall be registered in the SAM database prior to award, during performance and through final payment of any contract resulting from this solicitation. **If the Offeror does not become registered in the SAM database in the time prescribed by the Contracting Officer, the Contracting Officer will proceed to award to the next otherwise successful registered Offeror.** Offerors may obtain information on registration and annual confirmation requirements via the SAM database accessed through <https://www.acquisition.gov>

Evaluation Factors:

- Award will be made to the lowest priced, technically acceptable, responsibly bid offer.
- Record of satisfactory past performance.
- The U.S. government reserves the right to reject proposals that are unreasonably low or high in price.
- Offer acceptability will be determined by assessing the bidder's compliance with the terms of the RFQ. The offeror must properly complete and submit all sections of the solicitation. Proposals which do not comply with the RFQ may be rejected on that basis.

- The U.S. government will determine bidder responsibility by analyzing whether the apparent successful bidder complies with the requirements of FAR 9.1, including:
 - adequate financial resources or the ability to obtain them;
 - ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
 - satisfactory record of integrity and business ethics;
 - necessary organization, experience, and skills or the ability to obtain them;
 - necessary equipment and facilities or the ability to obtain them; and
 - be otherwise qualified and eligible to receive an award under applicable laws and regulations.

- **Vendor must have service support availability in Chennai, India [Mandatory].**

- **Overseas vendors intending to participate in this bid must provide documents in support of their claim of available service support, with past performance details in Chennai. Failure of submission will result in decline of Quote.**

Terms and Conditions:

- Please note that the U.S. government shall reject proposals that do not contain requested information or are otherwise incomplete.
- If your proposal/ offer is accepted, U.S. Consulate, Chennai will issue a U.S. government firm and fixed price Contract.
- The U.S. Consulate reserves the right to cancel the Contract at any given time, especially if the work is not executed at a satisfactory level.
- **SAFETY REQUIREMENT (All USG Projects require the use of appropriate Safety gear. It is mandatory to comply with the Safety and Reporting requirement during the project).**

- **The U.S. Consulate does not make any advance payment.**
- **Payment Terms:** The Progressive Part Payment shall be made through EFT (Electronic Fund Transfer) to the vendor's current account, within Net 30 days of completion of service and submission of proper original Tax Invoice at the U.S. Consulate, Chennai, India.

Important: The U.S. Consulate reserves the right to reject any or all offers, and to delete any portion/or items of the solicitation. **Once the Contract is awarded, the prices shall hold good until the service is completed,** which may take more than 6 months.

Name & address of Offeror: _____

Signature: _____ Dated: _____

Telephone # : _____

Fax #: _____

Email Id: _____

Sincerely



Eric T Lund
Contracting Officer