

SCOPE OF WORK: 191N6019Q0002 – NIH – VEHICLE RENTAL SERVICES
PERIOD OF SERVICE: DECEMBER 01, 2018 – NOVEMBER 30, 2019 (ONE YEAR)

Consulate Solicitation: Vehicle Rental – Two Innova

Service Required at NIH located at T.B. Research Center, Spur Tank Road, Chetpet, Chennai.

Purchase Order and payment will be from American Consulate General, No. 220 Anna Salai, Gemini Circle, Chennai, India.

Please submit your quote to hire two Innova vehicles on a monthly basis. The vehicle will be at disposal for 12hrs a day / 7 days a week. The vehicle will be required from December 01, 2018 for the period of One year with option of cancelling at any given time. See details below:

- The cost should include Comprehensive insurance (covering the car, passenger, chauffeur and 3rd party insurance as per Indian insurance laws), permits, taxes, maintenance, fuel and chauffeur.
- Quote must mention seating capacity, i.e., 6+1 seater or 7+1 seater.
- Quote for GST as a separate line item.
- The vehicle/chauffeur should be available for 12 hours a day / 7 days a week.
- Extra hour / km tariff will be applicable beyond 12 hours / 3000 kms and can be charged separately.
- All calculations will be garage to garage.
- Additional charges for outstation use.
- Toll fees, parking, interstate permit on actual
- Calculation should be on a monthly basis and not on a daily basis.
- In case of vehicle service maintenance, equivalent category of vehicle to be provided as replacement.
- In case of dedicated chauffeur is on leave, replacement chauffeur to be provided.
- Period of service: One Year – Subject to changes

Vehicle to report at TB Research Center, Chetpet, Chennai.

Payment Terms: Monthly payment by EFT within 30 days on completion of service and submission of invoice to our account section at ChennaiBF@state.gov

We would appreciate your submission on or before November 13, 2018 by 1500 hrs.